

Request for Payment Plan

Today's Date: _____

Association Name: _____

Professionally Managed by Inframark
2002 W Grand Parkway North, Suite 100
Katy, TX 77449

Printed Name: _____

Address: _____

Account Number: _____

Phone Number: _____ Email Address: _____

I/We are requesting a payment plan at this time and understand this request will result in a one-time \$50.00 fee for the installment plan.

I/We have made a 20% good-faith payment in the amount of \$_____ via the below selected method (select one):

_____ **Online Payment:** Date _____ Reference No. _____

_____ **Enclosed:** Check no. _____

I/We request a payment plan to make monthly installments until my/our account is fully paid. I understand that Interest will continue to accrue on unpaid balances each month.

I/We request _____ number of months of additional payments if possible. We would like to have our monthly payments as close to \$_____ as possible.

I/We understand that an payment plan agreement will be required to be signed and returned, and that a one-time set up fee of \$50 will be billed to my account in addition to a processing fees per payment if the payment plan is approved.

Important

This is a ***preliminary*** request for a payment plan and is **NOT** the official Payment Plan Agreement that will require your signature. You will receive the official Payment Agreement via email once your request has been finalized and approved.

PLEASE SEND THIS COMPLETED FORM TO: PAYMENTPLAN@INFRAMARK.COM

Note: If you do not receive your payment plan agreement timely, please reach out to paymentplan@inframark.com to follow up.

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Signature: _____